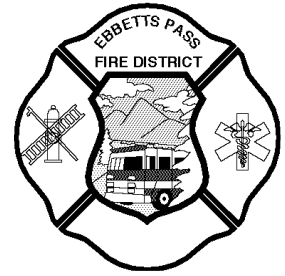


Ebbetts Pass Fire District



MINUTES

Board of Directors
September 15, 2020

APPROVED 10/20/2020

1. The meeting was called to order with proper social distancing among everyone and with accommodation for the public through the use of Zoom Meetings at 9:00 A.M. by Board Secretary Denny Clemens and the Pledge of Allegiance was recited. Directors present: Denny Clemens, Jon Dashner, Scott McKinney, and Pete Neal. Michael Barr was absent.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard
Firefighter-Paramedic Josh Hotchkiss

Others present: None and there were no electronic requests for joining in the meeting.

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None.

3. **CONSENT ITEMS**

Mr. McKinney made a motion to approve the Consent Items as presented. Mr. Neal seconded; motion passed 4-0 (AYES: Clemens, Dashner, McKinney, Neal; ABSENT: Barr).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

Chief Johnson reported that the Board packet had included a year ended 06/30/20 General Summary in addition to the month ending report for August 2020 which showed the first two months of this fiscal year.

- 4.1.1. Intra-Account Budget Transfer—End of Fiscal Year 2019-20

Chief Johnson reported that although the Board had considered at a previous Board meeting the intra-account transfers there had been another one needed because the County had allowed a payment approved in July to be paid out in June. He asked the Board to review and approve the latest transfer which was marked by asterisks. Mr. Neal made a motion to approve the intra-account budget transfer as presented. Mr. Dashner seconded; motion passed 4-0 (AYES: Clemens, Dashner, McKinney, Neal; ABSENT: Barr).

4.2. Personnel Committee (Directors Dashner & McKinney)

Chief Johnson reported that Casey Buhler had been born and the parents were enjoying the sleepless nights that come with a newborn. He reported that, while there were no new injuries, a pre-existing case from 2017 had been re-opened. He also reported that the firefighter recruitment was going well with have made two contingent job offers and he was hoping to have the two hired in October.

4.3. Fire Prevention Committee (Directors Barr & Clemens)

Chief Johnson reported that the Ordinance had been reviewed and returned by County Counsel for the Board's review and adoption. He reported that Joan Lark continued to actively work to get the unimproved properties cleaned up.

Chief Johnson reported that Alpine County had shut down cooking/warming fires based on the Health & Safety Code. He added that Merita Callaway, District 3 Supervisor, had requested a meeting with him to discuss something similar with him and he would like to hear some of the Board member's views on the topic.

4.4. Apparatus/Equipment Committee (Directors Clemens & Neal)

Chief Johnson reported that the newest ambulance had been placed in service at Station 1 with the ambulance received last year being moved to respond from Station 3. The used engine from Fremont FD had received its license plates and was currently waiting on radio installation before being placed in service for EPFD. BC Aaron Downing was working on the specifications for the new fire engine.

5. Scheduled Items

5.1. Calaveras Public Power Agency: At-Large Board of Director Position

After some discussion and Chief Johnson indicating his willingness, Mr. Dashner made a motion to nominate Chief Mike Johnson for the four-year term on the CPPA Board of Directors. Mr. Neal seconded; motion passed 4-0 (AYES: Clemens, Dashner, McKinney, Neal; ABSENT: Barr).

5.2. Calaveras LAFCO: Nomination Ballot for Independent Special District Members

Mr. McKinney made motion to nominate Jon Dashner to become a candidate for an Independent Special District representative and/or alternate to serve on the Calaveras LAFCO Commission for a term ending May 2024. Mr. Neal seconded; motion passed 4-0 (AYES: Clemens, Dashner, McKinney, Neal; ABSENT: Barr).

5.3. Outstanding Achievement in Grant Writing for EPFD—Bryn Buhler

The Board members reviewed the letter and restated their appreciation to Bryn Buhler for her grant writing accomplishments to date.

5.4. Michael Wong: Thank You Letter

The Board members noted it was a nice letter to receive.

- 5.5. FDAC Employment Benefits Authority: Dental and Vision Plan 2021 Rates
Chief Johnson reported that he had included this to show there was no increase in premium rates for the dental and vision plans.
- 5.6. County of Calaveras Office of Auditor-Controller: Final Budget Information
Chief Johnson reported that this was the information supplied by the Calaveras County Auditor-Controller's Office for preparation of the District's final budget. He overviewed the information and noted the carryover from the previous fiscal year.
- 5.7. Proposed Final Budget Fiscal Year 2020-21
Chief Johnson noted that the amount estimated for Proposition 172 and TOT funds had been reduced based on information from the County. He had increased the ambulance revenue by \$50,000.
- 5.7.1. Board Discussion and Public Hearing
Mr. Clemens opened the public hearing for discussion on the proposed final budget for fiscal year 2020-21. There were no comments made.
- 5.7.2. Resolution 2020-8: Adopting Final Budget and Appropriations Limit
Mr. McKinney made a motion to approve Resolution 2020-08 Adopting the Final Budget and an Appropriations Limit for the 2020-21 Fiscal Year. Mr. Neal seconded; motion passed 4-0 (AYES: Clemens, Dashner, McKinney, Neal; ABSENT: Barr).
- 5.8. EPFD Fire Ordinance 2020 – Update
Chief Johnson reported that the District had received back its Ordinance from County Counsel who had reviewed it and it was now ready for 30-day review of the Board. Mr. McKinney made a motion to begin the 30-day review of the Board of Directors. Mr. Neal seconded; motion passed 4-0 (AYES: Clemens, Dashner, McKinney, Neal; ABSENT: Barr).
- 5.9. Policy 5042: District Reserve Funds – End 30-day Review
Mr. McKinney made a motion to approve the adoption of Policy 5042: District Reserve Funds. Mr. Dashner seconded; motion passed 4-0 (AYES: Clemens, Dashner, McKinney, Neal; ABSENT: Barr).

6. **REPORTS**

- 6.1. Administrative Report
Chief Johnson reported it had been a busy month which included a fire start in Forest Meadows for which he had been pleased with the District's prompt and effective response. He thanked all those involved noting the effectiveness with having four personnel on E435 that day which was at the head of the fire when he arrived at scene. He reported that CalFire units had responded along with units from Murphys FPD and Altaville-Melones FPD.

Chief Johnson reported that E436 had returned from its latest Strike Team assignment, and he expected it would mostly likely be sent out again this fire season. He also noted that the PSPS (Public Safety Power Shut-off) had occurred and that there was still a needed equipment installation for the community resiliency facility.

6.2. Legislative Report

Chief Johnson reported the AB685 was on the Governor's desk and he would be keeping an eye on that one. He also noted the special tax measures for San Andreas FPD and West Point FPD had failed to pass.

6.3. Administrative - EMS

Chief Johnson reported there was much discussion and activity for the Calaveras Fire JPA to present a response to the RFP for the Calaveras North and South Ambulance Zones. He also reported that the District can now use Fentanyl which is added to the current controlled substances and all personnel had been trained on its use.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**

7.1. Board Members

Mr. Dashner noted the community was impressed with the service level provided by District personnel.

Mr. Neal asked Chief Johnson to express the members' concerns during the upcoming meeting with Merita Callaway.

7.2. Firefighters Association – None

7.3. Employees' Group – None

7.4. Public Comments
None

8. **ADJOURNMENT**

Mr. McKinney made a motion to adjourn. Mr. Neal seconded; motion passed unanimously. 10:21 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary